

CYCU Directions Governing Students Studying in Exchange Programs as Exchange Students

Approved at the 815th School Administration Council on August 11, 2005.

Amended at the 825th School Administration Council on June 1, 2006.

Amended at the 871st School Administration Council on February 8, 2010.

Amended at the 900th School Administration Council on August 9, 2012.

Amended at the 908th School Administration Council on May 2, 2013.

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Amended per the letter under Yuan-Mi-Zi No. 105002657 dated August 25, 2016.

Amended at the 976th School Administration Council on November 7, 2019.

Amended at the 1006th School Administration Council on November 3, 2022.

Amended at the 1013th School Administration Council on July 25, 2023.

Article 1 The exchange students governed by the Directions pursuant to Article 28 and Article 29 of the University Act refer to CYCU's current students who continue education at foreign colleges/universities which are recognized by the Ministry of Education and have signed the cooperation agreement with CYCU.

Article 2 Any of CYCU's current students, other than freshmen, transfer students who have studied at CYCU for less than one year, and students who are allowed to graduate upon completion of the required credits for the given semester, may participate in the selection of exchange students. CYCU's overseas students (including international students, overseas Chinese students, and Mainland China students) are allowed to study as international exchange students. The regulations thereof shall be applicable to ordinary students. The exchange student application and study abroad shall be subject to the same educational system.

Article 3 If exchange students are rejected by the exchange school, CYCU shall not be responsible for redistributing them.

Article 4 Any student whose application for exchange student is approved shall satisfy the requirements about continued education in the exchange program on his/her own, other than those for which CYCU has announced to provide assistance.

Article 5 The study year applicable to the exchange student in the exchange program shall be no more than one year each time.

Article 6 The Office of International and Cross-Strait Education organizes the open selection on the date as prescribed, and completes the relevant operations and publishes the selection name list by the end of May and the end of November (or within the time

limit prescribed separately, in the case of a different educational system). The name list of exchange students shall be submitted to the exchange program, in addition to the Office of Academic Affairs, the colleges/departments in which the students are studying, and related entities, for record.

Article 7 The exchange student who is also a draftee shall apply for the exit in accordance with the “Regulations for Exit of Draftees” promulgated by the Ministry of Interior.

Article 8 Unless otherwise provided, the exchange student shall pay the tuition and miscellaneous fees of CYCU and student accident insurance premium in full. Exchange students shall pay exchange school fees in accordance with the specifications of each program contract. Those whose fees exceed the full tuition and miscellaneous fees of CYCU shall be exempted from paying the tuition and miscellaneous fees of CYCU.

Article 9 Exchange students’ academic status, graduation requirements, etc. are handled in the same way as on-campus students. The exchange student shall complete the registration at CYCU as required in each semester, which is counted as his/her study period of time.

Article 10 Any exchange student who fails to continue education as required by the exchange program, or fails to satisfy the requirements about courses selected by him/her during the continued education overseas shall be held suspending studying in the given semester.

Article 11 The exchange student shall check with the department of CYCU in which he/she is studying voluntarily within 10 days upon selection of courses in the exchange program to make sure the name and credits of courses to be waived. The exchange student shall take no less than 6 credits per semester in the exchange program. Where the exchange student attends any professional or special internship program upon approval of his/her foreign advisor, the credits to be completed by him/her per semester are not limited.

Article 12 The exchange student who withdraws any courses selected by him/her in the exchange program shall notify the department of CYCU in which he/she is studying within one week prior to the end of the semester in the exchange program. The exchange student who has completed less than 6 credits upon withdrawal of the courses shall be held suspending studying in the given semester.

Article 13 The Office of International and Cross-Strait Education or the college/department in which the student is studying shall calculate the scores gained by the exchange student using pass or not-pass approach, attach the original transcript issued by the

school in which the exchange student attends, and record the scores with the Office of Academic Affairs within 3 weeks at the end of the semester of CYCU. Certain agreements shall be reached with CYCU first, in the case of a different foreign educational system.

Article 14 Without prior approval from the department of CYCU in which the exchange student is studying, the credits taken by the exchange student in the exchange program shall be excluded from his/her graduation credits.

Article 15 The exchange student's attendance in the distance learning or internship courses or equivalents taken in the foreign exchange program shall be subject to his/her application and approval of his/her department, and also approval from the Office of Academic Affairs.

Article 16 The exchange student's personal performance result in the exchange program shall be submitted to the Office of Academic Affairs for record, regardless of whether the performance result is included into his/her graduation credits, and such result shall not be included into the ranking of the semester and average of graduation scores.

Article 17 Any matters not covered herein shall be implemented in accordance with CYCU's relevant regulations.

Article 18 The Directions are passed by the School Administration Council, and shall be promulgated and enforced by the President. The same shall apply where the Directions are amended.